



Job Description

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| Post: | Class Teacher | Responsible to: | Phase Leaders |
| Post Holder: | | Grade: | MPS |
| FTE/Hours: | Full-time | Date Reviewed: | February 2017 |

Employment Duties

This job description should be read in conjunction with the current School Teachers' Pay and Conditions Document and the provisions of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the headteacher; and the headteacher or other senior leader, if appropriate, will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

This job description will be reviewed annually and any changes will be subject to consultation.

Points of Reference

- School Vision and Aims
- Equality and Inclusion Policies
- Safeguarding Policy
- Teaching and Learning policy
- Confidentiality Policy
- Duties laid down in the 'School Teachers' Pay and Conditions Document'
- Raising Achievement Plan
- Outcomes from recent LA or Ofsted inspection
- Health and Safety Policy
- Whole school policies
- Code of Conduct

Teacher Responsibilities

School Ethos and Vision

1. To be mindful and supportive of the Christian character of the school: celebrating and valuing diversity and committing to inclusion
2. To work with others in order to create a shared culture and positive climate
3. To ensure creativity, innovation and the use of appropriate technologies to achieve excellence
4. To support the senior leadership team in articulating the vision for the school, and to be able to demonstrate the vision in everyday work and practice

Teaching, Learning and Assessment

1. Ensure that teaching is at least good, with some outstanding features and that a creative, broad and balanced curriculum is in place so that every child makes maximum progress

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2. Implement school policies and practices for assessing, recording and reporting progress and attainment of each pupil so that their learning is appropriately planned for, tracked and reported on
3. To collect and interpret progress data and to enter on the School's Information Management System.
4. To be involved in Pupil Progress reviews for pupils through monitoring and reporting on standards achieved.
5. To implement school policy concerning the quality of the learning ethos for all pupils.
6. Work with subject and phase leaders and other colleagues to ensure that practice and procedures are of consistently high quality and to ensure that subject plans form part of a coherent strategy for raising achievement across the curriculum.
7. To ensure high quality planning of the curriculum for the allocated class/es of pupils, in accordance with school policy and agreed schemes of work.

Learning Environment

1. To ensure good, purposeful organisation of the learning space both indoors and outdoors.
2. Develop provision continually to reflect individual needs and the school curriculum
3. Ensure that there are good quality displays inside the classroom and in shared areas both to celebrate and stimulate learning
4. Make effective learning resources accessible to pupils and ensuring that these are properly stored and cared for

Working with others

1. To work as a team member to ensure continuity across the year group, phase and the school
2. Liaise with all school staff and direct the adults of teaching assistants, students and volunteer helpers, where appropriate
3. To be an active team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
4. Establish good home/school relations and to provide advice and support to parents about their child's progress in school, including participating in parent's consultations and daily contact
5. Liaise with outside agencies, where appropriate, to ensure that individual needs of pupils are met
6. Complete reports where appropriate in line with school policy, that can be shared with parents and other agencies



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Care, Guidance and Support

1. Provide high quality pastoral care of all pupils by implementing policies relating to pastoral care including SEN, equal opportunities and health and safety.
2. Understand and comply with the school's safeguarding policy and procedure in the interest of the safety and welfare of all children.
3. Provide learning experiences that ensure personal, social, emotional and spiritual development of all pupils in the class
4. Implement policies and guidelines concerned with good discipline in the classroom and the effective, positive behaviour management of pupils to ensure mutual respect, self-control and positive collaboration

Professional Knowledge, Understanding and Skills

1. Attend INSET and other CPD opportunities relevant to the needs of the school and your own professional development, with directed time.
2. Participate in appraisal arrangements within the nationally agreed framework for the appraisal of teachers.
3. Participate in meetings at the school which relate to the curriculum, administration or organisation of the school, including pastoral arrangements as part of the timetabled school day or directed time.
4. To share in the corporate life of the school and to be involved in extracurricular activities as negotiated with the Senior Management team

Signed _____ ***Post Holder***

Signed _____ ***Headteacher on behalf of the Governing Body***